

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Gary S. Penrod, hereby certify that:
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

GRANTEE: San Bernardino County

IMPLEMENTING AGENCY: San Bernardino County Sheriff

PROJECT TITLE: Street Enforcement and Prosecution

is responsible for reviewing the OCJP Grantee Handbook and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Office of Criminal Justice Planning including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Grantee Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of Race, Religious Creed, Color, National Origin, Ancestry, Disability (mental and physical) including HIV and AIDS, Medical Condition (cancer and genetic characteristics, Marital Status, Sex, Sexual Orientation, Denial of Family Medical Care Leave, Denial of Pregnancy Disability Leave, or Age (over 40).

Please provide the following information:

A.A. Officer: Norm Nunez

Title: EEO Coordinator

Address: 655 E. Third Street, San Bernardino, CA 92415-0061

Phone: (909) 387-0647

Email: _____

II. Drug-Free Workplace Act of 1990 - (Grantee Handbook Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) - (Grantee Handbook Section 2153)

The State of California requires all OCJP funded projects to obtain written certification that the project is not impacting the environment negatively.

All appropriate documentation must be maintained on file by the project and available for OCJP or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the grantee may be ineligible for award of any future grants if the Office of Criminal Justice Planning (OCJP) determines that any of the following has occurred: (1) the grantee has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Typed Name: Gary S. Penrod

Authorized Official's Title: Project Director

Date Executed: MAY 28 2003

Federal ID Number: 95-6002748

Executed in the City/County of: San Bernardino/San Bernardino

AUTHORIZED BY:

☒ City/County Financial Officer

☐ City Manager

☐ Governing Board Chair

Signature: _____

Typed Name: Larry Walker

Title: Auditor / Controller - Recorder

2. Grantee will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure of clandestine Methamphetamine laboratories;
3. Grantee will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
4. Grantee will notify the Department of Toxic Substances Control (DTSC), and send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine Methamphetamine laboratory is seized; and
5. Grantee will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine Methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:
 - (i) Respond to the minor's health needs that relate to Methamphetamine toxicity;
 - (ii) Take the minor into protective custody unless the minor is criminally involved in the clandestine Methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
 - (iii) Arrange for medical testing for Methamphetamine toxicity; and
 - (iv) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of Methamphetamine toxicity.

OR

☐ Will accept the Byrne funds for the period of July 1, 2003 to June 30, 2004, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure and/or removal** of clandestine Methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Grantee will provide medical screening of personnel assigned or to be assigned by the grantee to the seizure and/or removal of clandestine Methamphetamine laboratories;
2. Grantee will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure and/or removal of clandestine Methamphetamine laboratories;
3. Grantee will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;
4. Grantee will send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine Methamphetamine laboratory is seized;
5. Grantee will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

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Authorized Official's Typed Name: Gary S. Penrod

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Date Executed: MAY 28 2003

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AUTHORIZED BY:

- ☐ County Financial Officer
☐ Governing Board Chair

Signature: _____



Typed Name: Larry Walker

Title: Auditor / Controller - Recorder

PROJECT NARRATIVE

1. Problem Statement

a. Description of the Jurisdiction

The county has an area of 20,164 square miles. About 90% is desert. The remainder consists of the San Bernardino Valley, which borders Riverside, Orange and Los Angeles Counties, and the San Bernardino Mountains.

Methamphetamine and cocaine continue to be the most widely used and abused controlled substances. Users tend to be under educated and from the lower middle class. The proliferation of clandestine methamphetamine laboratories in the county has contributed to the availability and increase in the use of the drug.

The following factors have contributed to the drug problem in this county:

1. Remote areas (large number of homes with no close neighbors) allow unobserved criminal activity.
2. Knowledge has spread on how to manufacture drugs using household chemicals. This education process spreads by word of mouth through the jail systems as well as the streets.
3. There is a large lower, middle class of individuals who want to use drugs. Many of them have found that it is cheaper to make their own rather than buying it from a drug dealer. The majority of clandestine drug labs in this county are personal use labs.
4. The ease of obtaining the majority of products needed to manufacture drugs is another factor, which contributes to the drug problem. Many of these products can be obtained at retail stores.

1. Problem Statement

b. Problems and Trends

Of the controlled substances cases received by the local crime lab in 2000/2001, 55% were methamphetamine, amphetamine, 15% were cocaine, 17% were marijuana/hashish and 4% were heroin. Of the controlled substances received in 1998, 56% were methamphetamine/amphetamine, 16% cocaine, 14% marijuana/hashish and 5% heroin. The predominate drug in this county is still methamphetamine.

Use of methamphetamine continues to be the county's primary drug problem. The large number of meth labs in the area makes the drug readily available to almost anyone under any circumstance. San Bernardino County led the Los Angeles High Intensity Drug Trafficking Area (LA-HIDTA) with 40% of all labs found in LA-HIDTA and had 26% of the total labs seized in California. Additionally, labs seized in San Bernardino County accounted for 6% of all methamphetamine labs in the United States.

Violence continues to be associated with drugs and particularly manufacturing of methamphetamine. Handguns, rifles and shotguns were the most prevalent. Military style assault rifles (found less frequently) were most commonly found at Mexican National labs along with body armor. Explosive devices were found mostly at "stove top" labs. Several criminal organizations including Mexican National groups, motorcycle gangs and street gangs operated clandestine labs in San Bernardino County during 1998.

Even though probation has become the most popular disposition for convicted narcotics offenders, there has not been adequate resources provided to the adult probation system to meet the increased demands for services. Approximately 75% to 80% of the adult probation caseload in San Bernardino County is drug involved or chemically dependent and is receiving a very minimal level of probation supervision. Street level narcotics activity in San Bernardino County is highly correlated to street violence and property crimes, thereby having a negative social and economic impact on the community.

Accurate and rapid analysis of controlled substances by the Sheriff's Crime Laboratory is crucial to the arrest and efficient prosecution of drug offenders. County and past grant resources have effectively been used to maintain a low turn-around time (5 days in 2000) for solid dosage drug submissions. Additional need for rapid analyses of chemical samples from drug labs has arisen due to increased enforcement and prosecution. In order to effectively prosecute offenders and avoid dismissals, county prosecutors need rapid analyses on selected cases.

Several ongoing efforts within San Bernardino County are addressing the problems described above. These efforts include:

1. The Sheriff's Department has two Meth enforcement teams focusing on methamphetamine labs.
2. The interregional Narcotics Enforcement Team centered in San Bernardino city, county, state and federal participation.
3. City and/or county agencies participate in regional task forces including: Southern California Drug Task Force (HIDTA 50), HINET (DEA, CHP, SB Sheriff), DEA Task Force (city and county agencies in SB/Riverside)

Problems, and priority issues were identified by review of intelligence reports and activity reports for Southern California and San Bernardino. Additional input was obtained from law enforcement officers, probation and prosecution.

One activity is to discover probation violators through surveillance and enforcement of court ordered search terms and return the violators to Court for appropriate sanctions. Upon apprehension of probation violators the probation officer coordinates with the District Attorney Staff in subsequent prosecution activities. He also prepares disposition reports addressing the appropriate disposition of the case. These activities result in the removal of street level narcotics offenders from the community.

Grant and county funded prosecutors specialize in prosecution of narcotics cases. The expected result of specialization is that such cases are efficiently and effectively processed. The ADA grant, funds, four out of the six narcotics prosecutors. Grant and county funded criminalists analyze controlled substances, provide chemical expertise at clandestine laboratory scenes and testify as needed. Timely reporting of needed analyses is crucial to the effective prosecution of offenders.

Source Documentation: Each SET provides monthly statistical reports that are collated at Sheriff's Narcotics. The probation officer reports his activities to his supervisor who collates the information for reporting. Prosecution statistics are available through a computer database maintained by the District Attorney. The Sheriff's Crime Laboratory maintains computer databases that have the statistical information cited in the application. LA Clearinghouse and Inland Narcotics Clearinghouse provide intelligence reports that are used to identify trends (cost, purity, increases/decreases of "activities").

Goal 1: During the grant year, reduce illegal activities of street level offenders through law enforcement, prosecution, and probation efforts.

Objective 1: Arrest street level offenders.

Activities: Project participants will issue warrants and arrest individuals charged with drug or drug-related offenses. Project participants will seize drugs and weapons from offenders.

Project participants will seize assets from offenders. Project participants will prepare cases for revocation proceedings or prosecution.

Performance measures (projected):

# Arrest warrants issued	<u>300</u>
# Search warrants issued	<u>425</u>
# Arrests	<u>2700</u>
# Weapons	<u>500</u>
# Firearms	<u>360</u>

Objective 2: Provide rapid analyses of suspected controlled substances.

Activities: Project and county funded personnel will rapidly analyze submissions, provide reports and provide testimony if needed. Rapid analyses will prevent dismissals and need for re-filing. Baseline data for dismissals and re-filing will be gathered during the grant year.

Performance measures (projected):

# cases analyzed (countywide)	<u>7740</u>
average turn-around (days) per case	<u>5</u>
# H&S felony dismissals (countywide)	<u>200</u>
# H&S felony re-filings (countywide)	<u>10</u>

Objective 3: Remove offenders from the streets of our communities by revocation of probation or prosecution.

Activities: Project funded probation officers will participate in the identification of probationers and initiate revocations. Revocations will be completed by incarceration or issuance of an arrest warrant. Project participants will prosecute street level offenders arrested as a result of project activities.

Performance measures (projected):

# revocations initiated	<u>20</u>
# revocations completed	<u>20</u>
# prosecutions	<u>950</u>
# convictions	<u>1000</u>

Goal 2: Decrease availability of methamphetamine in San Bernardino County.

Objective 1: Dismantle illicit drug labs.

Activities: Project participants will dismantle illicit drug labs which have been >90% methamphetamine labs. Project participants will seize drugs, weapons and assets from offenders (These outputs are to be reported under Goal 1.) Project participants will prepare cases for prosecution.

Performance measures (projected)

# cases analyzed (all)	<u>400</u>
average (calendar days) turnaround per case ("rushes")	<u>14</u>
dismissals (countywide for manufacturing, H&S 11374.5, 11379.6, 11383)	<u>25</u>
refilling (countywide for manufacturing, etc.)	<u>25</u>

Objective 3: Prosecute and convict arrestees.

Activities: Project and county funded prosecutors will prosecute manufacturing, etc. violations.

Performance measures:

# prosecutions (H&S 11374.5, 11379.6, 11383)	<u>300</u>
# convictions (H&S 11374.5, 11379.6, 11383)	<u>400</u>

3. Implementation

a. Organizational Description

The governing body for the County of San Bernardino and for this project is the County Board of Supervisors, chaired by Fred Aguair. The Project Director is Gary Penrod, Sheriff.

The ADA Steering Committee provides input to staff for the purpose of project development. Chief Lee Dean (San Bernardino Police Department) is Chair of this committee.

The law enforcement Narcotics Enforcement Operations (including clandestine laboratories) is administered by Lieutenant Michael Mascetti, Sheriff's Narcotics Division. Three (West Valley, Central Valley and East Valley) Street Enforcement Teams (SET) within the project provide enforcement for street level offenders in the valley area (Yucaipa to the west county line) along the Interstate 10 corridor. Two additional SETs provide enforcement for street level offenders in the Morongo Basin and Victor Valley areas. A sixth SET (Ontario/Upland SET) provides enforcement for street level offenders within the cities of Ontario and Upland. A seventh SET (SBWESTNET) provides enforcement for street level offenders in Chino, Montclair and Chino Hills.

BUDGET NARRATIVE

This project focuses on investigation, arrest and prosecution of street level offenders. The majority of the budget is directed to functions (probation, crime lab and clerical support) that support law enforcement activities of investigation and arrest. The majority of the remaining funds support prosecution.

The budget has only one item, audit, which is administrative or supervisory in nature. All other budget items support direct services.

Five (5) SET clerks answer phones, forward calls, make copies, route mail, receive court documents, sort and route reports and type reports.

One (1) lab clerk answer phones, forwards calls and prepares reports of drug analyses. Also, she performs computer data entry and prepares statistical reports for drug analyses.

One Sheriff's Service Specialist will coordinate narcotic filing of cases with the District Attorneys Office.

The duties of the six (6) Criminalists are:

1. Analyze items for the presence of controlled substances.
2. Investigate clandestine laboratories by first rendering them safe, documenting them using notes and photography, sampling items for analysis and making sure arrangements are made for proper clean up.
3. Analyze clandestine laboratory samples and give opinion testimony in municipal, superior and federal courts.
4. Help in the destruction of samples when the cases are adjudicated.
5. Research new techniques and obtain training in the areas of controlled substances, toxicology and clandestine laboratory investigations. This may include attending regular meetings on these topics.

Although the minimum education level for these criminalist positions are 60 semester or 90 quarter units of college level course work (majority being in a natural or forensic science) all of our current ADA grant criminalists have a minimum of a bachelors degree in a natural or forensic science.

Budget Narrative

Page 3 ~

OCJP training is a required budget item.

The Ontario Police Department will be using the grant funds for the following:

1. Salary in the amount of \$22,536.00.00 to pay the salary of the Narcotics Division secretary assigned to the Ontario-Upland Street Enforcement Team.
2. Visual surveillance equipment.

The Fontana Police Department will use ADA funds to purchase safety equipment for their narcotic officers.

1. Laptop computer with accessories.
2. Two (2) ballistic shields.

The Upland Police Department will use ADA funds to purchase safety equipment for their narcotics officers.

1. Laptop computer and accessories.

The San Bernardino Police Department will use ADA funds to purchase safety equipment for their narcotics officers.

1. Computer equipment.

10. ACTIVITIES (See attached)	11. CATEGORY <input type="checkbox"/> Street Enforcement and Prosecution <input type="checkbox"/>
13. EVALUATION (See attached)	12. PROGRAM AREA <input checked="" type="checkbox"/> Indiana Empire <input type="checkbox"/> San Bernardino County <input type="checkbox"/>
14. NUMBER OF CLIENTS TO BE SERVED <u>1,654,000</u>	

15. PROJECTED BUDGET				
	Personnel Services	Operating Expenses	Equipment	TOTAL
Funds Requested	\$1,226,475.00	\$11,300.00	\$69,249.00	\$1,307,024.00
Other Grant Funds				
Other Sources (list in-kind, fees, etc.)	\$4,220,200.00	\$549,000.00		\$4,769,200.00

16. NAME OF RESPONSIBLE OFFICIAL	
Signature: <u><i>Bart Gray</i></u>	Date: <u>5/28/03</u>
Typed Name: <u>Lieutenant Bart Gray</u>	Title: <u>Project Manager</u>

OCJP-227 (Rev. 7/97)

OFFICE OF CRIMINAL JUSTICE PLANNING

BUDGET CATEGORY AND LINE-ITEM DETAIL		COST
B. Operating Expenses		
1 Travel		
Regional ADA Enforcement Training Conference		
LAW ENFORCEMENT		
(2) Officers 3 days 2 nights		
Hotel (\$150.00 per night X 2 Officers)	\$600	\$ 600.00
Airfare	\$855	\$ 855.00
Rental Car (\$65.00 per day)	\$195	\$ 195.00
Meals (\$75.00 per day X 2 Officers)	\$450.00	\$ 450.00
PROBATION		
(2) Officers 3 days 2 nights		
Hotel (\$150.00 per night X 2 Officers)	\$600	\$ 600.00
Airfare	\$855	\$ 855.00
Rental Car (\$65.00 per day)	\$195	\$ 195.00
Meals (\$75.00 per day X 2 Officers)	\$450.00	\$ 450.00
PROSECUTION		
(2) Officers 3 days 2 nights		
Hotel (\$150.00 per night X 2 Officers)	\$600	\$ 600.00
Airfare	\$855	\$ 855.00
Rental Car (\$65.00 per day)	\$195	\$ 195.00
Meals (\$75.00 per day X 2 Officers)	\$450.00	\$ 450.00
AUDIT EXPENSE	\$5,000.00	\$ 5,000.00
Total		\$ 11,300.00
CATEGORY TOTAL		\$ 11,300.00

PROGRAM SUMMARY ABSTRACT

7. PROGRAM DESCRIPTION

The program focuses on street level offenders through cooperative efforts of investigators, crime lab personnel, a probation officer, and persecutors. Such cooperation is crucial to efficient and effective handling of these cases, which by their sheer number have the potential to bog down the entire law and justice system. Probation officers effectively assist in an investigation involving offenders on probation and effectively moves the offender through the sanction process. Timely analyses by crime lab personnel are necessary to avoid court delays and/or dismissal of cases. Grant funded and county funded prosecutors specialize in narcotics prosecutions. This develops expertise and a sense of ownership

8. PROBLEM STATEMENT

Methamphetamine is by all measures the most abused drug in San Bernardino County. The local crime lab identifies methamphetamine in more the 50% of its analyzed submissions. More than 50% of the "activities" reported by investigators to LA Clearinghouse involve methamphetamine. In addition to problems of abuse, the manufacturing of methamphetamine has become a problem. San Bernardino County led the Los Angeles High Intensity Drug Trafficking Area (LA HIDTA) with 35% of all labs found in the LA HIDTA area in 2002 and 19% of the total labs seized in California. San Bernardino County seized 2% of methamphetamine labs and 7% of "super labs" in the United States in 2001.

PROGRAM SUMMARY ABSTRACT CONT.

Other (ounces)	<u>3000</u>
Other (ounces ephedrine pills)	<u>480</u>
# marijuana plants	<u>710</u>
B. \$ amount asset forfeiture	<u>3000,000</u>

OBJECTIVE 2: provide rapid analyses of suspected controlled substances.

Activities:

1. Project and county funded personnel will rapidly analyze submissions, provide reports, and testimony if needed.
2. Rapid analyses will prevent dismissals and need the need for re-filing.
3. Baseline data for dismissals and re-filings will be gathered during the grant year.

Performance Measures:

- | | |
|----------------------------------------|-------------|
| 1. cases analyzed (countywide) | <u>7740</u> |
| 2. average turn-around (days) per case | <u>5</u> |
| 3. #H&S felony dismissals (countywide) | <u>200</u> |
| 4. #H&S felony re-filings (countywide) | <u>10</u> |

OBJECTIVE 3: Remove offenders from the streets of our communities by revocation of probation or prosecution.

Activities:

1. Project funded probation officer will participate in the identification of probationers and initiate revocations.
2. Revocations will be completed by incarceration or issuance of an arrest warrant.
3. Project participants will prosecute street level offenders arrested as a result of project activities.

PROGRAM SUMMARY ABSTRACT CONT.

5. purity (15-20% for pound quantities at wholesale in 2000) increase of methamphetamine as reported by intelligence. 25-30%
6. cost increase of methamphetamine as reported by intelligence (for 2000 ounces at \$500-700: 1/8 ounce at \$100-120; 1/16 ounce at \$60) \$500-700

OBJECTIVE 2: Provide rapid analyses of chemical samples to support effective movement of cases through the justice system.

Activities:

1. Project and county funded personnel (criminalists i.e., chemists) will assist law enforcement at scenes of manufacture.
2. Criminalists will assist in identification of chemical hazards and collection of evidence.
3. Criminalists will prepare reports and give testimony as needed.
4. Prosecution will identify "rush" analyses as needed. These analyses will be completed within 14 calendar days. Rapid analyses will prevent dismissals and re-filing. Baseline data for dismissals and re-filing will be gathered during the grant year.

Performance Measures:

1. # cases analyzed (all) 400
4. average (calendar days) turnaround per case (rushes) 14
5. dismissals (countywide for manufacturing H&S 11374.5/ 11379.6/ 11383) 25
4. re-filings (countywide for manufacturing) 25

OBJECTIVE 3: Prosecute and convict arrestees.

OPERATIONAL AGREEMENT

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This Operational Agreement stands as evidence that the San Bernardino County Sheriff's D
and the N/A intend to work together toward the mutual goal of providing maximum availabl
crime victims residing in the County of San Bernardino. Both agencies believe that implemen
Enforcement and Prosecution Grant proposal, as described herein, will further this goal. To th
agrees to participate in the program, if selected for funding, by coordinating/providing the follo

The
Rialto

The San Bernardino Sheriff's Department project will closely coordinate the following serv
N/A through:

- Project staff being readily available to the N/A for service provision through reducing i
street level offenders through law enforcement, prosecution and probation efforts.
- Regularly scheduled meetings quarterly (3 months) between Lt. Bart Gray and Sheriff
discuss strategies, time tables and implementation of mandated services.
- * Specifically:
Both parties agree to meet every three months of the grant period to ensure grant goals
comply with proposed grant. Ensure any changes are submitted for approval in accord
policies/procedures. Ensure funds are utilized according to grant proposal and Federal
- * List specific activities that will be undertaken between the two agencies or other speci
agreement.

Regularly scheduled meetings and audits.

We, the undersigned, as authorized representatives of San Bernardino County Sheriff's Dep
N/A, do hereby approve this document.

We, the
Rialto

For

He y 9

For

[Signature]

For

Date

5/28/03

Date

5/28/03

Date

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the San Bernardino County Sheriff's Department and the Upland Police Department intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in the County of San Bernardino. Both agencies believe that implementation of the Street Enforcement and Prosecution Grant proposal, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The San Bernardino Sheriff's Department project will closely coordinate the following services with the Upland Police Department through:

- Project staff being readily available to the Upland Police Department for service provision through reducing illegal activities of street level offenders through law enforcement, prosecution and probation efforts.
- Regularly scheduled meetings quarterly (3 months) between Lt. Bart Gray and Chief Martin Thoveneau to discuss strategies, time tables and implementation of mandated services.
- * Specifically:
Both parties agree to meet every three months of the grant period to ensure grant goals and objectives comply with proposed grant. Ensure any changes are submitted for approval in accordance to the OCJP policies/procedures. Ensure funds are utilized according to grant proposal and Federal and State Laws.
- * List specific activities that will be undertaken between the two agencies or other specifics of the agreement.

Regularly scheduled meetings and audits.

We, the undersigned, as authorized representatives of San Bernardino County Sheriff's Department and the Upland Police Department, do hereby approve this document.

For

Date

He y S
5-8-03

For

Date

[Signature]
5-8-03



POLICE DEPARTMENT
GARRETT W. ZIMMON - CHIEF OF POLICE

P.O. Box 1559 • San Bernardino • CA 92401-1559
909.384.5742
www.ci.san-bernardino.ca.us

May 27, 2003

San Bernardino County Sheriff's Department
655 E. Third Street
San Bernardino, CA

Attention: Lieutenant Bart Gray

Fax No.: (909) 890-4920

I'm writing as a follow-up to our phone conversation of today.

I intend to spend the \$7,700.00 in grant money on computer equipment for the San Bernardino Police Department's Narcotic Division.

Lieutenant Steve Klettenberg,
Commander
Special Enforcement Bureau

SK/dv

LEADERS IN SETTING THE STANDARD OF EXCELLENCE



CITY OF UPLAND
"The City of Gracious Living"

May 15, 2003

San Bernardino County Sheriff's Department
Attention: Lt. Bart Gray/Narcotics
655 E. 3rd St.
San Bernardino, CA 92415

Re: Office of Criminal Justice Planning
Anti Drug Abuse Branch
Street Enforcement and Prosecution Grant

Dear Lieutenant Gray:

In anticipation of receiving \$2,843.00 in grant funds, we intend to purchase a laptop computer and accessories.

Our Narcotics Task Force Officers will use these items.

Sincerely,

Martin E. Thouvenell
Chief of Police

POLICE DEPARTMENT

1499 West 13th Street • Upland, California 91786 • (909) 946-7624 • Fax (909) 920-0105



GARY PENROD, SHERIFF



May 20, 2003

Office of Criminal Justice Planning
1130 K. Street, Suite 300
Sacramento, CA 95814
ATTN: ANTI-DRUG ABUSE RFA

SUBJECT: MINUTES OF ADA STEERING COMMITTEE MEETING

The ADA Steering Committee meeting was not held during the time period required to discuss the 2003 / 2004 ADA Grant application due to the lateness in receiving the application. The Project Manager, Lieutenant Bart Gray, instead met with each individual committee member in person. Lt. Gray discussed past budget allocations for the 2002/2003 application, reviewed goals of the 2003/2004 application, reviewed funds of \$69,249.00 to be allocated with each agency choosing how funds will be expended within program constraints and advising remainder of funds to be allocated as per decision of the District Attorney, Chief Probation Officer and the Sheriff. Lt. Gray also reviewed the operational agreement and obtained signatures from each committee member.

The following is a list of ADA Steering Committee Members:

- Gary Penrod, San Bernardino Sheriff's Department – Project Director
- Bart Gray, San Bernardino Sheriff's Department – Project Manager
- James Bueerman, Redlands Police Department – Chairman
- Michael Meyers, Rialto Police Department
- Martin Thoveneau, Upland Police Department
- Lloyd Scharf, Ontario Police Department
- Chester Thompson, Montclair Police Department
- Frank Scialdone, Fontana Police Department
- Eugene Hernandez, Chino Police Department
- Garrett Zimmon, San Bernardino Police Department
- Joe McCann, Colton Police Department (Acting Chief)
- Caleb Gibson, Barstow Police Department (Acting Chief)
- Michael Ramos, San Bernardino District Attorney
- Raymond Wingerd, San Bernardino Probation Department
- Jeronimo Breen, Office of Alcohol and Drug Program

Thank you,

Bart Gray, Lieutenant / Project Manager
San Bernardino Sheriff's Department
Narcotics Division
(909) 890-4903

**REPORTING ALIEN CONVICTONS
TO THE
IMMIGRATION AND NATURALIZATION SERVICE (INS)**

This is to certify that I have read, understand, and agree to abide by the California's Plan to Report Alien Convictions to INS. Specifically, I ensure that criminal justice agencies in the city/county will perform the following functions:

- Notify INS, at the time of booking, when a suspected alien is arrested, and
- Notify INS within 30 days of a felony or deportable misdemeanor conviction of an alien.

Noncompliance with the above mandate may result in the following:

- Temporary withholding of cash payments to the project pending corrections or more severe enforcement action by the Office of Criminal Justice Planning;
- Disallowance of use of funds for all or part of the cost of the project;
- Suspension or termination of the current award for the grantee's program;
- Withholding further awards to California's Anti-Drug Abuse Enforcement Program; or
- Other legal remedies

Project Director: _____



Date: _____

5-28-03